



## VILLAGE OF TIVOLI

HISTORIC WATTS DEPEYSTER HALL ~ TIVOLI, NY 12583

### Building & Zoning Department

- Zoning Enforcement Officer
- Code Enforcement Officer

Office: 845.758.4623 or 845.758.4603 ~ Fax: 845.758.9018

Email: [bfennell@redhook.org](mailto:bfennell@redhook.org) ~ [scole@redhook.org](mailto:scole@redhook.org) ~ Web: [www.redhook.org](http://www.redhook.org)

## Building Permit Documents Required for Issuance

*To be submitted by the applicant or applicant's representative*

1. Building Permit Application Completed and Signed by All Owners
2. Owner Consent Form Signed when Applicant is NOT the Building or Property Owner
3. Site Plan with Boundary Set Backs for Proposed Construction
4. Dutchess County Board of Health Approval Form (San34) for a New Dwelling or a change in bedroom count.
5. Driveway Permits for New Driveways (State, County or Town)
6. Workers Compensation, Disability and Liability Insurance
  - a. Affidavit of Exemption – Proof of Workers Compensation Insurance Coverage
7. Stamped Set of Plans by a NYS Licensed Design Professional for Construction Valued at \$20,000.00 and Above OR Detailed Sketch Plan with Material List
8. 911 Address on New and Existing Lots of Construction
9. All Swimming Pool Construction needs to have **Required Barriers** in **Place** and Electrical Inspection **BEFORE** filling with **WATER**
10. If your construction operation results in the soil disturbance of 1 acre or greater, the stormwater runoff from your site must be covered by a State Pollutant Discharge elimination System (**SPDES**) **Permit** for Stormwater Discharges