



**VILLAGE OF TIVOLI**  
HISTORIC WATTS DEPEYSTER HALL ~ TIVOLI, NY 12583

845.757.2021 ~ fax 845.757.5416

**Application for Sign Permit**

In accordance with section 231-42 of the Village of Tivoli Zoning Law, I hereby apply for a permit to install the following sign(s) and provide the following information related to my request:

1. APPLICANT:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

2. PROPOSED LOCATION OF SIGN(S):

\_\_\_\_\_

3. PROPOSED SIGN TYPE:

\_\_\_\_ Wall Sign Attached to Building

\_\_\_\_ Wall Sign Painted on Building

\_\_\_\_ Hanging Sign Attached to Building

\_\_\_\_ Free Standing Sign

\_\_\_\_ Other

4. PROPOSED SIGN DESIGN AND MATERIAL:

Wording on Sign: \_\_\_\_\_

\_\_\_\_\_

Size of Sign: \_\_\_\_\_

Type of Material Used: \_\_\_\_\_

\_\_\_\_\_

Illuminated \_\_\_\_\_ or Non-Illuminated \_\_\_\_\_ If externally illuminated, where will the source be located? \_\_\_\_\_

Color: \_\_\_\_\_

Intensity (watts): \_\_\_\_\_

5. LANDSCAPING: (free standing sign)

\_\_\_\_\_

6. SITE PLAN: (free standing)

Please attach a sketch to scale locating the sign on the property. Please include specific dimensions from the front and side property lines to both the sign base and the closest point of the sign.

7. EXISTING SIGN ON PREMISES:

Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, please provide a complete inventory of ALL signs on the property to include; TYPE, SIZE, TEXT and TOTAL SQUARE FOOTAGE.

8. REVIEW OF APPROVAL:

The applicant understand the above information will be reviewed by the Zoning Officer who will then refer the application to the Planning Board for it's review and approval.

Signature of Property Owner: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

.....

Date Received by ZEO: \_\_\_\_\_

Date Planning Board Action on Application: \_\_\_\_\_

Date ZEO Action on Application: \_\_\_\_\_

Approved \_\_\_\_\_ Sign Permit Issued Date \_\_\_\_\_